



Advertisement Order Form

To place a business ad, please fill out the form below and return it no later than February 9th, 2015.
Please send this form and all necessary files to Michelle.McDaniel@oakhilldayschool.org.

Ad Details:

- Finished Ads, Logos, and/or other elements of the Ad must be in one of the following formats: .jpg, .png, .psd, .pdd, .ai, .tiff (*Please no PowerPoint or Word documents*)
- Please try to have all images be as high resolution as possible (*minimum of 200 dpi*)
- Try to send original files only – no scanned or reproduced images
- If needed, Oakhill can create the ad but all elements must be submitted in correct form and timely manner
- If you need Oakhill to put elements together into an ad, proofs will be sent to the email address above if form is turned in at least 2 days before the deadline.

Business Name: _____

Phone Number: _____

Contact Name: _____

Email Address: _____

Ad Sizes and Prices (*choose one*):

- ☐ Eighth Page (2.75" w x 1.635" h) -- \$50
- ☐ Business Card (3.5" w x 2" h) -- \$75
- ☐ Half Page (4.5" w x 3.5" h) -- \$150
- ☐ Full Page (4.5" w x 7.5" h) -- \$300

Payment Method (*choose one*):

- ☐ Check ☐ Bill My Account (*ODS Families Only*)